



**North  
Northamptonshire  
Council**



**West  
Northamptonshire  
Council**

**Meeting:** Shared Services Joint Committee

**Date:** Wednesday 26th October 2022

**Time:** 2.00 pm

**Venue:** Council Chamber, Corby Cube, George Street, NN17 1QG

### **To members of the Shared Services Joint Committee**

Councillor Jonathan Nunn (Co-Chair), Councillor Jason Smithers (Co-Chair), Councillor Adam Brown, Councillor Lloyd Bunday, Councillor Helen Harrison and Councillor Malcolm Longley

Members of the Panel are invited to attend the above meeting to consider the items of business listed on the agenda.

<b>Agenda</b>			
<b>Item</b>	<b>Subject</b>	<b>Presenting Officer</b>	<b>Page no.</b>
<b>01</b>	Apologies for Absence	Chair	
<b>02</b>	Declarations of Interest Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.	Chair	
<b>03</b>	Notification of requests to address the meeting The Chair to report on any requests to address the meeting.	Chair	
<b>04</b>	Minutes To confirm the Minutes of the meeting of the Committee held on 21 <sup>st</sup> September 2022.	Chair	5 - 8
<b>05</b>	Chair's Announcements To receive communications from the Chair.	Chair	
<b>06</b>	Shared Lives Disaggregation- Variation Notice	Zakia Loughhead (N)/ Katie Brown (W)	9 - 16
<b>07</b>	Learning & Development (L&D) Phase 2 Disaggregation - Change Request	Gabriella Mercuri (N)/ Adele Wylie	17 - 24

		(N)/ Alison Golding WNC	
<b>08</b>	Learning & Development (L&D) Phase 2 Disaggregation - Variation Notice	Gabriella Mercuri (N)/ Adele Wylie (N)/ Alison Golding WNC	25 - 32
<b>09</b>	SEND Information Advice and Support Service (IASS) Disaggregation - Variation Notice	Ann Marie Dodds (N)/Tony Challinor (W)	33 - 42
<b>010</b>	IAA Executive Report Public Health - Adult Learning Schedule 3 Appendix A - Public Health - Adult Learning Service Plan Schedule 3	Paul Starkey (N)	43 - 56
<b>011</b>	Personal Budget Support Service (PBSS) Variation Notice	Matthew Jenkins (N)/ David Watts (N)	57 - 70
<b>012</b>	Urgent Business The Chair to advise whether they have agreed to any items of urgent business being admitted to the agenda.		
<b>013</b>	<p>Exclusion of Press and Public The following report(s) contain exempt information as defined in the following paragraph(s) of Part 1, Schedule 12A of Local Government Act 1972.</p> <p>Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.</p> <p>Should Members decide not to make a decision in public, they are recommended to resolve as follows:</p> <p>“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph(s) 3 would be disclosed to them, and that in all the circumstances of the case, the public</p>		

interest in maintaining the exemption outweighs the public interest in disclosing the information.”		
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Catherine Whitehead, Monitoring Officer West Northamptonshire Council <b>Proper Officer</b> <b>Tuesday 18 October 2022</b>
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### **Exempt and Confidential Information**

Where there is a need for the Council to discuss exempt or confidential business, the press and public will be excluded from those parts of the meeting only and will be unable to view proceedings.

### **Members' Declarations of Interest**

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – [monitoringofficer@westnorthants.gov.uk](mailto:monitoringofficer@westnorthants.gov.uk)

### **Press & Media Enquiries**

Any press or media enquiries should be directed through the Council's Communications Team to [communications@westnorthants.gov.uk](mailto:communications@westnorthants.gov.uk)

### **Public Enquiries**

Public enquiries regarding the Authority's meetings can be made to [democraticservices@westnorthants.gov.uk](mailto:democraticservices@westnorthants.gov.uk)